

**BOROUGH OF ALBURTIS
LEHIGH COUNTY, PENNSYLVANIA**

Ordinance No. 556

(Duly Adopted April 10, 2019)

AN ORDINANCE AMENDING SECTION 12-204 OF THE ALBURTIS CODIFIED ORDINANCES REGARDING “ON CALL” DUTY FOR MAINTENANCE DEPARTMENT EMPLOYEES OF THE BOROUGH, INCLUDING PAYMENT OF \$100.00 FOR EACH WEEK AN EMPLOYEE IS “ON CALL”.

Be it **ORDAINED** and **ENACTED** by the Borough Council of the Borough of Albur-
tis, Lehigh County, Pennsylvania, that Codified Ordinances § 12-204 (relating to
Personnel Policies—General Working Time & Pay Rules—On Call Duty) is amended as
follows (with deletions indicated by ~~strike-outs~~ and insertions indicated by double
underlining):

§ 12-204 On Call Duty.

(a) **Maintenance Department Employees.** One maintenance
department employee shall be on call during all nights, holidays,
weekends, and all other times when the maintenance department is not
regularly in operation. The ~~Maintenance Supervisor~~ Borough Manager
shall prepare and maintain a schedule of on-call assignments, which shall
be allocated equally among all full-time maintenance department
employees. The schedule shall assign on call duty for periods of one
week, beginning on a Friday at 3:00 PM and ending the following Friday
at 2:59 PM. ~~The Borough shall supply each full-time maintenance~~
~~department employee with a pager, which must be within hearing of the~~
~~employee at all times when the employee is on call. When paged, the~~
~~employee must respond within a reasonable period of time.~~ An employee
who is on call shall be prepared to respond to a call to service made to
his/her designated cell phone number at any time, and shall be able to

report to the Maintenance Department in an alert and sober condition within thirty (30) minutes after being called out.

(b) Compensation. ~~No compensation shall be paid for time while an employee is on call but not in active service.~~ Effective June 28, 2019 at 3:00 PM, an employee shall be compensated in the amount of One Hundred Dollars (\$100.00) for each week that he/she is on call under this Section.

DULY ORDAINED and **ENACTED** by the Borough Council of the Borough of Al-
burtis, this 10th day of April, 2019, in lawful session duly assembled.

BOROUGH COUNCIL
BOROUGH OF ALBURTIS

Ronald J. DeIaco, President

Attest:

Sharon Trexler, Borough Manager

AND NOW, this 10th day of April, 2019, the above Ordinance is hereby
APPROVED.

Kathleen Palmer, Mayor