

Borough of Alburdis

Meeting Minutes

July 29, 2020

An Executive Session was held at 6:37 p.m. for Personnel reasons and ended at 6:47 p.m.

The July 29, 2020 meeting of Borough Council was called to order by Council President Ron DeIaco at 7:00 p.m. Due to the Coronavirus Pandemic (COVID-19), the meeting was held via video conference. The change in venue was announced on the Borough website and by a posting notice on the Borough Hall doors. The meeting was open to the public where participants could attend the meeting by using an assigned web link and access code.

Council members in attendance:

Ron DeIaco	Steve Hill	Kathleen Raines	Vanessa Taggart
Stephen Kaufman	Hector Vazquez	John Aleszczyk – 7:30	

Associates of Alburdis in attendance:

Dave Knerr, Solicitor	Kathleen Palmer, Mayor	Sharon Trexler, Borough Manager
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Visitors in attendance:

Gary DeRoner	Katrina Wachob
Chad Atkins	Steve Reichenbach

MAYOR’S REPORT – No Report

MEETING MINUTES OF JULY 8, 2020 – Steve Hill made a motion to approve the Minutes of July 8, 2020, Vanessa Taggart 2nd and a unanimous vote followed.

BILLS FOR PAYMENT – JULY 29, 2020 – Hector Vazquez made a motion to pay the bills of July 29, 2020, Vanessa Taggart 2nd and a unanimous vote followed.

FISCAL CONSULTANT’S REPORT – Hector Vazquez made a motion to approve the Fiscal Consultant’s Report, Steve Hill 2nd and a unanimous vote followed.

ADMINISTRATION

Public Comment – None

2006 Dodge Durango – Two bids were received for the purchase of the 2006 Dodge Durango. Sharon opened the bids and the results are as follows:

Chip and Katrina Wachob	\$1,776.00
Frank Sweigart	\$3,550.00

Hector Vazquez made a motion to accept the bid from Frank Sweigart contingent to a review from the Borough Solicitor, Steve Hill 2nd and a unanimous vote followed.

Block Party Request – The block party request on Cobblestone Court was again reviewed. The section to be blocked off is not in the way of any homes. Steve Hill made a motion to approve the block party, Hector Vazquez 2nd and a unanimous vote followed. Borough Council would like to know the date when they decide on one.

Splashtop and Team Viewer Platforms – Sharon used and compared both systems last week to enable the office to work at home. They were very similar, and John Aleszczyk sent Sharon information on GoToMyPC also. Splashtop is the most inexpensive option. Steve Hill made a motion to allow Sharon to purchase whichever one will work best for her. The motion was 2nd by Hector Vazquez and a unanimous vote followed. Hector Vazquez would like to revisit a remote phone option such as Voice Over IP again in the near future.

Maintenance Department – Core Drill – Hector Vazquez made a motion to allow Maintenance to purchase a core drill in the amount of \$1,129.00, Vanessa Taggart 2nd and a unanimous vote followed.

Maintenance Department – Ash Alley – A quote to repave Ash Alley was received by Donnie Derr in the amount of \$39,000. This does not include the paving machine. Sharon spoke with the Manager from Macungie and they will again allow us to use their paver. Vanessa Taggart stated that this is a lot of money and other alleys also need to be done. Council agreed and Stephen Kaufman made a motion to have Sharon and Donnie come up with a plan to pave alleys, Vanessa Taggart 2nd and a unanimous vote followed.

Street Sweeping – We were not able to have the streets cleaned in the spring and Sharon asked Council if they wanted them done. Steve Hill mentioned that it is an MS4 requirement. Hector Vazquez made a motion to have the streets swept, Stephen Kaufman 2nd and a unanimous vote followed.

AACC Baseball – Sharon received a request from the baseball coordinator regarding the use of the dugouts. Ron DeIaco stated that there is no way they can socially distance in the dugout. Mayor Palmer asked who would sanitize them and Vanessa stated that Council already made the decision to not allow players in the dugout. This decision will stand.

LCA – KISS Quarterly Report – The Kline’s Island Quarterly Report was sent to DEP by Lehigh County Authority.

Liquid Fuels – The Liquid Fuels Audit was completed, and everything is good. Tracy has done a good job maintaining the funds.

J.P. Mascaro – Correspondence was received from J.P. Mascaro outlining its issues with collections during the pandemic.

Garbage Contract – The Garbage Contract is up at the end of the year. Vanessa Taggart made a motion to advertise for bids for garbage collection in the format provided to Council by the Borough Solicitor. The motion was 2nd by Steve Hill and a unanimous vote followed.

Lehigh Valley Planning Commission – Correspondence was reviewed regarding a project in Salisbury Township.

Borough of Emmaus – Correspondence – Correspondence was received from the Borough of Emmaus regarding 5G cell towers.

Alburtis Elementary School – Sharon spoke with Cheryl Scalzo, the Principal of Alburtis Elementary School. They asked permission to use the Upper Ballfield for the upcoming school year so that the children can have mask breaks and socially distance outside during the pandemic. They also plan to close the school parking lot to make more room for the children. Sharon told her she saw no issue with this and will call her to request an updated Certificate of Insurance.

Covid 19 Grants – Sharon received word that grants will be available for Covid related expenses. She will apply when information is received.

Maintenance Report – The Maintenance Report was reviewed. Vanessa Taggart questioned the fireworks cleanup at the ballfield. No one was supposed to be shooting them off there. John Aleszczyk replied that there were only a couple of boxes left there.

A motion to adjourn at 7:33 p.m. was made by Vanessa Taggart, 2nd by Hector Vazquez and a unanimous vote followed. Meeting minutes were taken and submitted by Sharon Trexler, Borough Manager.