

## **Borough of Alburtis**

### **Meeting Minutes**

**August 28, 2019**

The August 28, 2019 meeting of Borough Council was called to order by Council President Ron DeIaco at 7:00 p.m. in the Borough Hall, 260 Franklin Street, Alburtis, PA.

#### Council members in attendance:

Ron DeIaco

Steve Hill

Vanessa Taggart

Hector Vazquez

Kathleen Raines

Stephen Kaufman

#### Associates of Alburtis in attendance:

Dave Knerr, Solicitor

Sharon Trexler, Borough Manager

Kathleen Palmer, Mayor

#### Visitors in attendance: Gary DeRoner

MAYOR'S REPORT – The Mayor was approached by a Boy Scout looking for an Eagle Project. She would like to have a flag collection box made for Borough Hall.

MINUTES OF AUGUST 14, 2019 – Vanessa Taggart made a motion to approve the Minutes of August 14, 2019, Kathleen Raines 2<sup>nd</sup> and a unanimous vote followed.

BILLS FOR PAYMENT – AUGUST 28, 2019 – Vanessa Taggart made a motion to pay the bills of August 28, 2019, Hector Vazquez 2<sup>nd</sup> and a unanimous vote followed.

TREASURER'S REPORT – Steve Hill made a motion to accept the Treasurer's Report, Vanessa Taggart 2<sup>nd</sup> and a unanimous vote followed.

FISCAL CONSULTANT'S REPORT – Stephen Kaufman made a motion to accept the Fiscal Consultant's Report, Vanessa Taggart 2<sup>nd</sup> and a unanimous vote followed.

#### ADMINISTRATION

DEP – Pollutant Reduction Plan Comment Letter – A letter was received from DEP regarding the MS4 submittal. Ott Consulting is addressing the comments.

Lockridge Historical Church – Ron asked Council if we could continue painting the Church. There is a lot of raw wood exposed and will create more damage. Hector Vazquez made a motion to complete the church if we are able to purchase a lift, Stephen Kaufman 2<sup>nd</sup> and a unanimous vote followed. Steve Hill noted that the funds are starting to dwindle and we need to do something to make it more rentable. Sharon will put information regarding renting the Church on the website and Facebook more frequently.

Maintenance Equipment – We have rented a lift at least once per year for painting the Church. It has also been used to trim trees, clean the outside of the buildings and could be used to change the flags and hang the holiday decorations. It costs over \$2,000 every time we rent it and it would make more sense to purchase one. Sharon has priced out used ones and they can be purchased for under \$20,000. She will ask Donnie to obtain quotes for the next meeting.

Mud-Copper Alley – The office has received several complaints again, regarding the mud in the alley next to where Frey's Store was. Council has not seen the resident parking in the alley and has noticed that grass is starting to grow. The issue is not like it has been in the past and Council believes nothing needs to be done.

315 E. Stone Alley Apartments - A letter was received from Ott Consulting recommending a 2<sup>nd</sup> security release of \$64,273.66 from Merchants Bank of Bangor. Hector Vazquez made a motion to release the funds, Stephen Kaufman 2<sup>nd</sup> and a unanimous vote followed.

Disaster Recovery Plan – Stephen Kaufman presented a Disaster Recovery Plan to Council. This will be kept on file and updated as needed.

LVPC – Future Lehigh Valley – The Lehigh Valley Planning Commission has completed the draft Future Lehigh Valley Plan. Sharon will send Council the link to review and if they have any comments, they can send them to her.

Sewer Grant Update – Repairs are continuing and the dig and replace portion must go out to bid. Sharon watched sewer videos with Jeff Ott last week and there is an issue in the Ridgeview Development. They will continue to research this.

Chamber Grant – Sharon thanked Hector for attending the Chamber Reception this evening. Hector asked if we were going to move the borough holiday tree to the Post Office or keep it where it is. Sharon will talk to the owner of the Post Office building and bring it back to Council.

Gym – The Mayor asked if anyone noticed the building where the gym was to go is now empty. Some of Council took notice that the signs were off of the building. Sharon said they just painted the inside and the Mayor believes they ran out of money.

EXECUTIVE SESSION – An Executive Session was called at 7:32 p.m. for a Personnel issue and ended at 8:03 p.m.

A motion to adjourn at 7:32 p.m. was made by Kathleen Raines, 2<sup>nd</sup> by Vanessa Taggart and a unanimous vote followed. Meeting minutes were taken and submitted by Sharon Trexler, Borough Manager.