

## Borough of Alburdis

### Meeting Minutes

June 24, 2020

The June 24, 2020 meeting of Borough Council was called to order by Council President Ron DeIaco at 7:45 p.m. (late due to power outage in the Borough). Due to the Coronavirus Pandemic (COVID-19), the meeting was held via video conference. The change in venue was announced on the Borough website and by a posting notice on the Borough Hall doors. The meeting was open to the public where participants could attend the meeting by using an assigned web link and access code.

#### Council members in attendance:

Ron DeIaco	Steve Hill	Kathleen Raines	Vanessa Taggart
John Aleszczyk	Stephen Kaufman	Hector Vazquez	

#### Associates of Alburdis in attendance:

Dave Knerr, Solicitor	Sharon Trexler, Borough Manager	Kathleen Palmer, Mayor
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#### Visitors in attendance:

Gary DeRoner	Denise Dugan
Chad Atkins	Steve Reichenbach

MAYOR'S REPORT – Mayor Palmer reported that she attended the Town Watch Meeting. Chief Palmer, Kathleen Raines and Vanessa Taggart also attended. The meeting went well, and she has been told that more people will attend in the future.

Chief Palmer programmed all the new phones for the Police Department and the Maintenance Department.

There will be extra coverage for the 3<sup>rd</sup> and 4<sup>th</sup> of July. All cruisers, unmarked and bicycles will be used. Fireworks are hard to control due to the current legislature. Vanessa Taggart mentioned that everyone hears the fireworks, but the Police apparently do not. Mayor Palmer answered that they do hear them, however, when they get to that location, they are gone. John Aleszczyk asked the Mayor if the Police will be staying in the Borough and not going into the Township and was told they would remain in the Borough.

MEETING MINUTES OF JUNE 10, 2020 – Steve Hill made a motion to approve the Minutes of June 10, 2020, Vanessa Taggart 2<sup>nd</sup> and a unanimous vote followed.

BILLS FOR PAYMENT – JUNE 24, 2020 – John Aleszczyk made a motion to pay the bills of June 24, 2020, Vanessa Taggart 2<sup>nd</sup> and a unanimous vote followed.

FISCAL CONSULTANT'S REPORT – Stephen Kaufman noted that things seem to be holding up well with income. Kathleen Raines made a motion to accept the Fiscal Consultant's Report, Vanessa Taggart 2<sup>nd</sup> and a unanimous vote followed.

#### ADMINISTRATION

Public Comment – Resident Gary DeRoner informed Council that the sidewalk contractor used his water to clean off the sidewalks. He thought they would only use it for their sidewalk, but they used it for all the sidewalks in the block. He asked Sharon if she needs to know the time slot that they used the water so that he would not get billed. Sharon stated that she spoke with his wife and told her that she has the date written down and will profile the meter for that day. The water usage will show and will be deducted from his bill. Mr. DeRoner also noted that they attempted to fix the tree that was damaged. When asked if this was satisfactory, Mr. DeRoner replied yes.

Public Comment (cont.) – Resident, Denise Dugan was present with a concern regarding mail service. There is a red KIA that parks in front of her mailbox, so she is unable to get her mail delivered. Steve Hill has driven passed this address several times but did not see the vehicle. When he drove passed today, there was a car there. The car parked there now is Mrs. Dugan's. She put it there so that she can move it in time to get her mail. Steve also noted that the spot does not look big enough to be a parking spot and he does not know why Maintenance painted the white lines there and believes the white lines should be removed. Borough Council agrees that the lines should be removed. Mrs. Dugan also noted that one mailbox is out of sync with the addresses and wondered if a cluster box can be placed on the property where the chloring building is. Hector Vazquez stated that the Borough had nothing to do with the placement of the mailboxes. This is up to the Post Office. Hector would be find painting the curb yellow and putting up four mailboxes there. Steve Hill added the Borough does not pay for cluster boxes. Resident, Chad Atkins, noted that something should be done about the vehicle in question. The license is outdated. Ron Delaco asked the Mayor to have the police check this out. For now, Council will wait and see if mail gets delivered with the white lines being removed. Mrs. Dugan also asked if speed humps could be placed on the street. People are not stopping at the stop signs. It was suggested that the speed sign be moved to Ridgeview to help with this.

Resident, Chad Atkins, informed Council that the Neighborhood Watch Meeting had a good turnout. He started a Facebook Page for the watch and there are about 108 likes so far. Steve Reichenbach is working with Officer Lubenetski to set up the next date.

Resolution No. 2020-5 – John Aleszczyk made a motion to adopt Resolution No. 2020-5, a Resolution approving the sale of the Borough's 2006 Dodge Durango, by public sale by bids. The motion was 2<sup>nd</sup> by Hector Vazquez and a unanimous vote followed.

EIT 2019 vs. 2020– EIT collections are running a little ahead of last year's collections.

Memorial Park Sign Quote – Quotes were received to replace the sign at the Hockey Court. One was an overlaid plywood sign for \$110.50 and the other was alumalite for \$101.00. Hector believes the alumalite sign will last longer. Kathleen Raines noted the word "park" needs to be capitalized. Sharon will make sure they correct that. John Aleszczyk made a motion to purchase the alumalite sign, Kathleen Raines 2<sup>nd</sup> and a unanimous vote followed.

Roof Estimate Update – Sharon apologized, and left Council know that she misquoted the quote received. It was not \$30,000, it was \$20,000. She heard back from the Insurance Company and they will cover the cost less the deductible. John Aleszczyk made a motion to have the roof replaced, Kathleen Raines 2<sup>nd</sup> and a unanimous vote followed.

Hills at Lockridge Streetlights – Sharon had previously informed Council that the streetlight wiring was placed in the wrong spots and not according to the Plans. This is now being corrected and the streetlights should be installed soon.

PA Pandemic – Green Phase – The "Green Phase" guidelines were reviewed. Hector asked, since it has not been discussed in a bit if the office should continue working from their homes. Steve Hill believes we should continue for now, Hector agreed as did Council since we do not know how long this will last.

LVPC – Willow Lane - Subdivision – Correspondence was received from the Lehigh County Planning Commission regarding a subdivision plan being done at 1935 Willow Lane in Lower Macungie.

Newsletter – The summer newsletter has been mailed out and Sharon placed it on the website as well. Borough Council is pleased with the newsletter and commented that it was very informative.

Census Update – The Alburdis self-response to the Census is currently at 79%. This is better than the 2010 Census, but we would like to be closer to 100%. Census takers will start contacting residents regarding the completion of the information. John suggested that something be posted again on the website.

Noise Ordinance – Sharon asked if Council would look into updating the current Noise Ordinance. The existing Ordinance has noise measured by decibels and enforcement by the Zoning Officer and not by the Police. We do not have a Sound-Level Meter or an Octave Band Analyzer to be able to enforce the Ordinance. Council agrees that this should be looked into and Sharon will place it on a future agenda.

A motion to adjourn at 8:34 p.m. was made by Vanessa Taggart, 2<sup>nd</sup> by Kathleen Raines and a unanimous vote followed. Meeting minutes were taken and submitted by Sharon Trexler, Borough Manager.