

**Borough of Alburtis**

Meeting Minutes

July 14, 2021

The July 14, 2021 meeting of Borough Council was called to order by Council Vice-President Steve Hill at 7:00 p.m. in the Borough Hall, 260 Franklin Street, Alburtis, PA. The meeting was also live streamed on Zoom.

Council members in attendance:

Steve Hill	Vanessa Taggart	John Aleszczyk	Stephen Kaufman
Kathleen Raines	Hector Vazquez		

Associates of Alburtis in attendance:

Dave Knerr, Solicitor	Sharon Trexler, Borough Manager
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Visitors in attendance:

Steve Werley	Gary DeRoner	Steve Nemeth
Chad Atkins	Steve Reichenbach	

MAYOR'S REPORT – No Report

MEETING MINUTES OF JUNE 30, 2021 – Kathleen Raines made a motion to approve the Minutes of June 30, 2021, Hector Vazquez 2<sup>nd</sup> and a unanimous vote followed.

BILLS FOR PAYMENT – JULY 14, 2021 – Stephen Kaufman made a motion to pay the bills of July 14, 2021, Kathleen Raines 2<sup>nd</sup> and a unanimous vote followed.

TREASURER'S REPORT – Hector Vazquez made a motion to approve the Treasurer's Report, Vanessa Taggart 2<sup>nd</sup> and a unanimous vote followed.

FISCAL CONSULTANT'S REPORT – Vanessa Taggart made a motion to approve the Fiscal Consultant's Report, Kathleen Raines 2<sup>nd</sup> and a unanimous vote followed.

ADMIN. REPORT – JUNE – The monthly Admin. Report was reviewed. John Aleszczyk questioned the Registration Forms that have not been returned. He would like those that do not complete them by July 31 be fined.

MAINTENANCE REPORT – JUNE – The monthly Maintenance Report was reviewed.

LOWER MACUNGIE FIRE DEPARTMENT – The quarterly report was reviewed. There were 52 calls in June.

MACUNGIE AMBULANCE REPORT – The monthly report was reviewed. There were 8 calls in the Borough in June.

ENGINEER'S REPORT – John Aleszczyk questioned the grant work to be done on Windsor and Chestnut Circle. He does not believe that will help with the issue on School and Chestnut Streets as most of the water comes down S. Oak Street. Steve Hill suggested that Jeff Ott attend the next meeting to explain the project.

ADMINISTRATION

Public Comment – No public comment

Senate Bill 554 – Senate Bill 554 has recently passed and is now Act 65 of 2021. This Act amends the Sunshine Act to add new requirements with respect to agenda for public meetings. We are now required to give notice as to what is going to be discussed and acted on at each meeting. Agenda's must be posted on our website no later than 24 hours prior to a meeting. Once posted, it cannot be changed without a vote to take action on any additional items. We already post our Agenda along with the appropriate attachments, but Dave Knerr suggests that we be more detailed on our Agenda. He also suggested that we wait to post the Agenda until 24 hours prior to a meeting to allow for other additions. We already do most of these changes, so it will not have a big impact on the way we prepare for a meeting. Stephen Kaufman said that he has been working with Sharon on an internet-based program to simplify the Agenda and would allow others to add to the Agenda as well. Dave Knerr doesn't know if we need a system like that since our Agenda is usually pretty simple. Council asked Sharon to check into it more and come back with her thoughts.

AED's – Macungie Ambulance Corps was in to set up the AED's. They will come back to train staff. Hector Vazquez and Kathleen Raines would like to participate.

Water Meters – There are over 200 water meters to be installed and Sharon would like to continue on installations so that all of the homes have a new meter. There is \$30,000 in the water budget to use this year and the cost goes up each year. Council agreed that we should order as many as we can for the \$30,000.

Borough Streets – Hector Vazquez asked if parking lines can be painted on Avi Drive and if we plan to pave on W. Second Street in front of the AACC. John Aleszczyk also stated that S. 5<sup>th</sup> Street and S. Oak are also in need of paving. Sharon will check on this with Donnie.

Sauerkraut Lane – Hector Vazquez informed Council that the work has begun to expand Sauerkraut Lane.

E. Penn Avenue – Resident, Steve Reichenbach, asked if we found out what was being done with the dirt on E. Penn Avenue. Sharon spoke with the owner of the property and was told that the property needed to be raised up and he hopes to put a small strip mall in sometime in the future.

A motion to adjourn at 7:49 p.m. was made by Kathleen Raines, 2<sup>nd</sup> by Hector Vazquez and a unanimous vote followed. Meeting minutes were taken and submitted by Sharon Trexler, Borough Manager.

Executive Session – An Executive Session was called at 7:49 p.m. for Personnel and ended at 9:10 p.m.