Borough of Alburtis Meeting Minutes

July 12, 2023

The July 12, 2023, meeting of Borough Council was called to order by Council President Ron DeIaco at 7:00 p.m. in the Borough Hall, 260 Franklin Street, Alburtis, PA.

Council members in attendance:

Steve Hill	Chad Atkins	Hector Moss	
	John Aleszczyk	Ashlynn Rivera	

Associates of Alburtis in attenda	nce:	
Dave Knerr, Solicitor	Kathleen Palmer, Mayor	Stephen Nemeth, Manager
Mike Preston, Engineer		
Visitors in attendance: Gary De	Roner Steve Werley	Brooke

<u>PUBLIC COMMENT</u> – Steve Werley asked how the water on school street will be diverted to the new drains, Steve Nemeth mentioned that the road will be graded to help guide it to those runoff points.

MAYOR'S REPORT - No Comment

POLICE REPORT-. No comment was made on the Police Report

<u>MEETING MINUTES OF June 26th, 2023</u> – Hector Moss made a motion to approve the Minutes of June 26, 2023, Ashlynn Rivera 2nd and a unanimous vote followed. Motion passes 5-0.

Hill- yay	Moss- yay	Aleszczyk- yay	Atkins- yay	Rivera- yay
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<u>BILLS FOR PAYMENT – June 26, 2023</u> – Chad Atkins made a motion to pay the bills of June 26, 2023, Ashlynn Rivera 2nd and a unanimous vote followed. Motion passes 5-0.

Hill- yay	Moss- yay	Aleszczyk- yay	Atkins- yay	Rivera- yay

<u>ENGINEER'S REPORT</u> – John Aleszczyk wanted to know why we were researching truck traffic and flow of traffic on Franklin St. Stephen Nemeth mentioned that initially this was a request that grace submitted to PennDot to detour traffic while they milled and paved the road. Stephen Nemeth mentioned after it was submitted to PennDot he determined that he would not approve this because he would not be okay with sending potential trucks down East Second Street and Lockridge Lane. Hector Moss mentioned when this request gets submitted, Stephen Nemeth mentioned last week as soon to speed up the paving process. John mentioned that we are going to get charged extra. Hector Moss mentioned that the request came in on the 5th, when we have things of this nature come up, we need to be made aware of.

Hector Moss questioned the research for additional pumpstation quotes. Stephen Nemeth mentioned that these were the additional quotes that you requested two meetings ago for the hoist. The companies that conduct this type of work aren't your normal companies, they are normally found through the contacts of engineers like Entech.

John Aleszczyk asked about why the GIS update; we can't afford that. Stephen Nemeth mentioned this is more so my study of grants for GIS, because in the distant future DEP will be requiring GIS in all municipalities.

Chad Atkins made a motion to accept the Engineer's Report, Ashlynn Rivera 2nd and a unanimous vote followed. Motion passes 5-0.

Hill- yay	Moss- yay	Aleszczyk- yay	Atkins- yay	Rivera- yay
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MACUNGIE AMBULANCE CORPS - No Comment was made on the Ambulance report.

ADMINISTRATION

Request to advertise Bicentennial Village- Steve Nemeth mentioned this is our request to place an advertisement of the bid in the newspaper. John said that he does not want driveways in this project. Kathy Palmer mentioned that is this the driveway or the apron. John mentioned that this is a curb and sidewalk project, he doesn't want driveways done like we did in the chestnut circle project due to the grade. John mentioned most of the grades don't match now. Engineer Mike Preston entered the meeting by zoom, John resumed to ask Mike. Why did so many driveways, didn't think we were touching driveways. Mike said understood, the work with the driveway would be up to the right of way 6ft beyond the back of the sidewalk, to meet grades. John asked are we were just going to stop. Mike mentioned that it would be replacing in kind, intent is to use up to 6ft but are hoping to not use up every inch of the right of way, and tie in the ADA requirements which is the main idea of pushing out the curb line. Design plans are set to tying in at the 6ft line, beyond touching private property. John asked why many driveway studies are there so. Mike mentioned we have about 80 driveways. If it was easy like a standard one, they would be done but since variety of grades of the road it impacts the aprons. Would be happy to look at whatever you are seeing and answer it. Meeting at Lockridge and 2nd street could consider at taper can make that transition. Hector mentioned when we had that meeting with the residents that was brought up and most residents were okay with parking being on only one side of the street. Hector asked Mike if he had a copy of the bid of what he is hoping to advertise. Mike mentioned all the advertisement would be is a statement stating when bids are due, mandatory premeeting date. Mike mentioned that he could send everyone a copy of that. This is more so just a request to advertise in the newspaper. Wants it to go live July 26th. In that bid, everyone is getting curb and sidewalk, to meet the requirements of the multimodal, it must be compliant with ADA. John mentioned that the brand-new curbing that is there now would need to be replaced. Mike said it would since the existing curb line will not meet the new curb line. Hector mentioned that before we mentioned this being two bids, Mike mentioned it would be a base bid and an alternate bid. Hector mentioned that he would like to see a copy of what is in the proposed bid before making a motion on this. Hector mentioned that he personally doesn't feel like making a motion tonight. Wants to see what is in the bid, the scope of work, before making the motion. Hector mentioned the reality of the situation the values Ott consulting but when we look at the numbers, we are skating a very thin line so he would prefer to have all the information in hand prior to deciding. Whether that means a reduction in the scope. Steve Hill mentioned that we can always reject the bids, Hector mentioned that he knows that. Mike mentioned that in terms of the project schedule he would be happy to provide everything but would slide everything back in the schedule we were hoping to advertise by the end of July. We are tight on getting this out. Hector mentioned if there are additional costs to get this to us. John mentioned you said 50%, expected this to be higher its. Mike mentioned that it is higher, and we would need to have it ready by the 26th. John mentioned we are about at 100,000 already he expected this to be ready to be stamped and out the door. Mike mentioned understood, he wants to make sure there would not be any change orders along the way. Hector mentioned if the sidewalk will be wider, Mike said we are going to maintain a 4 ft walking lane. Mike said if it's that much of a concern about the advertisement we can always shift the schedule back. At the end of the day, we are looking at a spring start. Hector mentioned with the magnitude of this project, its not a simple project, its not a simple project, he would like to sit down and figure out review everything, we need to sit down review what properties are affected, everything step by step, review all of this, doesn't want to be voting on something that he has not seen. Mike mentioned they must have a MS 944 ready to go out by 7-26-2023, John asked to be transparent with the residents down they have all the residents been informed of the work. Kathy Palmer mentioned they were all informed at the meeting we had with them, Hector mentioned that is a good point, we mentioned we would keep them informed, have we done

that? Steve Nemeth mentioned if this gets approved to advertise, he will be mailing out a copy of the project schedule. Hector said that is besides the point, because we would be approving the bid and approving the work. Kathy mentioned the bid has not been approved yet, Hector mentioned when we make a motion to advertise the bid that it currently is it would follow them receiving the sheet. Kathy mentioned you just asked for a 2-week delay of the advertisement. Before we are even going to make a motion on a bid to go out. Hector mentioned he isn't only taking out keeping the residents informed, he didn't know we are going six feet into driveways. Steve Nemeth mentioned that the residents would be receiving this schedule of the stages. Hector mentioned can he see it. Steve Nemeth replied to you all have a copy. Hector asked where Kathy mentioned in your council packet.

John made the motion to advertise the Bid, Ashlynn Rivera 2nd the motion, and a vote followed. Motion passes 4-1.

Hill- Yay	Moss- Nay	Aleszczyk	Atkins- yay	Rivera- yay	
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<u>Alburtis Police Department National Night out- August 2, 2023, 6-8pm-</u> Steve Hill mentioned the Alburtis Police Department would be holding their night out on August 2nd at 6pm at the Alburtis Community Pool.

A motion to adjourn at 7:38 p.m. was made by Hector Moss, 2nd by Ashlynn Rivera and a unanimous vote followed. Meeting minutes were taken and submitted by Stephen Nemeth, Borough Manager.