

**BOROUGH OF ALBURTIS
LEHIGH COUNTY, PENNSYLVANIA**

Ordinance No. 493

(Duly Adopted December 29, 2010)

AN ORDINANCE REVISING THE COMPENSATION OR COMPENSATION RANGES FOR CERTAIN POSITIONS OF EMPLOYMENT OR APPOINTMENT BY THE BOROUGH, EFFECTIVE JANUARY 1, 2011, INCLUDING CERTAIN ADMINISTRATION EMPLOYEES, MAINTENANCE EMPLOYEES, PROFESSIONALS, AND CODES ENFORCEMENT OFFICIALS; REVISING SECTION 12-301 OF THE ALBURTIS CODIFIED ORDINANCES TO ADD PRESIDENTS DAY TO THE LIST OF BOROUGH HOLIDAYS DURING WHICH BOROUGH OFFICES ARE NOT OPEN AND FOR WHICH FULL-TIME NON-UNIFORMED EMPLOYEES ARE PAID; AND CONFIRMING THE EXISTING FIDELITY BOND REQUIREMENTS FOR CERTAIN BOROUGH EMPLOYEES.

BE IT ORDAINED and **ENACTED** by the Borough Council of the Borough of Alburtis, Lehigh County, Pennsylvania, as follows:

SECTION 1. Codified Ordinances §§ 11-104, 11-106, 11-107, and 11-108 (relating to Salaries and Compensation—In General) are amended as follows (with deletions indicated by ~~strike-outs~~ and insertions indicated by double underlining):

§ 11-104 Administration.

(a) Executive Secretary.

* * *

(9) 2011. The rate of compensation of the Executive Secretary for the year 2011 shall be \$19.50 per hour.

* * *

(c) Borough Treasurer.

* * *

(8) 2011. The rate of compensation of the Borough Treasurer for the year 2011 shall be within a range from \$15.93 to \$18.82 per hour, with individual rates to be established by motion or resolution of Council.

* * *

§ 11-106 Maintenance Department.

* * *

(i) 2011. The rate of compensation for each member of the Maintenance Department for the year 2011 shall be established by motion or resolution of Council within the following range of compensation for the person's employment classification:

<u>Maintenance Supervisor.....</u>	<u>\$17.62 - \$23.47 / hour</u>
<u>Maintenance Full Time A</u>	<u>\$16.88 - \$20.69 / hour</u>
<u>Maintenance Full Time B</u>	<u>\$16.33 - \$17.31 / hour</u>
<u>Maintenance Full Time C</u>	<u>\$14.63* - \$16.33 / hour</u>
<u>Maintenance Part Time</u>	<u>\$ 7.58 - \$11.48 / hour</u>

* In the case of a person who has a current Class A or Class B commercial driver's license (CDL) when first hired by the Borough, the minimum hourly rate shall be \$15.76. In the case of a person who obtains such a license after being hired by the Borough, the minimum hourly rate shall be increased to \$15.76 after the later of the date the person obtains the license or the date three months after the person's first day of employment as a Borough maintenance department employee.

§ 11-107 Codes Enforcement.

(a) Zoning Officer.

* * *

(6) 1/1/2011. Effective January 1, 2011, the compensation of the Zoning Officer shall be \$412.00 per month plus \$5.00 for each permit issued.

* * *

§ 11-108 Professionals.

(a) Borough Solicitor.

* * *

(8) 2011. The rate of compensation of the Borough Solicitor for the year 2011 shall be \$135.00 per hour.

* * *

SECTION 2. Effective January 1, 2011, Codified Ordinances § 12-301(a) (relating to Employment Policies, Compensation & Benefits—Paid or Unpaid Time Off—Holidays—In General) is amended as follows (with deletions indicated by ~~strike-outs~~ and insertions indicated by double underlining):

§ 12-301 Holidays.

(a) In General. The following ~~nine (9)~~ ten (10) days are Borough holidays, during which the Borough offices shall not be open:

- (1)** New Year's Day
- (2)** Presidents Day
- (3)(2)** Good Friday
- (4)(3)** Memorial Day
- (5)(4)** Independence Day
- (6)(5)** Labor Day

~~(7)(6)~~ Thanksgiving Day

~~(8)(7)~~ Day after Thanksgiving

~~(9)(8)~~ Christmas Day

~~(10)(9)~~ Day before or day after Christmas Day (as designated by the Executive Secretary from year to year).

* * *

SECTION 3. Codified Ordinances § 3-101 (relating to Fidelity Bonds) is ratified and confirmed for calendar year 2011.

DULY ORDAINED and **ENACTED** by the Borough Council of the Borough of Al-
burtis, this 29th day of December, 2010, in lawful session duly assembled.

BOROUGH COUNCIL
BOROUGH OF ALBURTIS

Steven R. Hill, President

Attest:

Sharon Trexler, Executive Secretary

AND NOW, this 29th day of December, 2010, the above Ordinance is hereby
APPROVED.

Robert W. Mader, Mayor