

**BOROUGH OF ALBURTIS
LEHIGH COUNTY, PENNSYLVANIA**

Ordinance No. 342

(Duly Adopted December 30, 1996)

AN ORDINANCE ESTABLISHING THE CHARGES AND FEES TO BE COLLECTED OR PAID TO THE BOROUGH OF ALBURTIS FOR THE PERFORMANCE OF CERTAIN SERVICES, ADMINISTRATIVE ACTS, AND MINISTERIAL DUTIES.

BE IT ORDAINED and **ENACTED** by the Borough Council of the Borough of Alburdis, Lehigh County, Pennsylvania, that the following fees are hereby established and imposed for the performance of the following services, administrative acts, and ministerial duties by the Borough of Alburdis:

§ 1. Septic Systems. The fee for the inspection of on-site septic systems shall be One Hundred Fifty Dollars (\$150.00).

§ 2. Sanitary Sewer Charges.

(a) **Sewer Usage/Rental Charges.** The fees for usage of the sewer system shall be as set forth in Article IV of Chapter 102 of the Code of the Borough of Alburdis (Sections 102-141 through 102-150), as amended and restated by Ordinance 316 (adopted May 10, 1995), including temporary surcharges (*e.g.*, Section 102-149(h) for 1997, as added by Ordinance 345 § 6 (to be adopted December 30, 1996)).

(b) **Tapping Fee.** The fee for a permit to tap into a sewer main shall be Three Hundred Dollars (\$300.00).

§ 3. Water Charges.

(a) **Turn On/Turn Off.** The fee for turning water service on at the curb shall be Fifteen Dollars (\$15.00), and the fee for turning water service off at the curb shall be Fifteen Dollars (\$15.00).

(b) **Settlement Meter Readings.** The fee for an additional reading of the water meter at a time other than those regularly performed by the Borough (*e.g.*, for purposes of settlement on the sale of a property) shall be Ten Dollars (\$10.00).

(c) **Water Usage/Rental Charges.** The fees for usage of the water system shall be as set forth in Section 133-4(A) of the Code of the Borough of Alburdis, as amended and restated by Ordinance 337 (adopted June 26, 1996), including the volume charge, sprinkler system charge, and the new unit/future facilities surcharge.

(d) **Tapping Fee.** The fee for a permit to tap into a water main shall be Three Hundred Dollars (\$300.00).

(e) **Water Meter Unit.** The fee for a water meter unit in new construction where no water meter for the water system was previously in operation is Eighty-Two Dollars (\$82.00).

(f) **Water Meter Connectors.** The fee for water meter connectors is Ten Dollars (\$10.00).

§ 4. Street Excavations. The base fee for a permit to excavate in a street shall be Twenty-five Dollars (\$25.00) per square yard to be excavated. In addition, a permittee shall deposit One Hundred Dollars (\$100.00) with the Borough at the time the permit is obtained. If the inspection, engineering, and legal costs actually incurred by the Borough with respect to the work covered by the permit exceed the base fee paid, the excess shall be charged to the permittee upon completion of the work, and may be recovered by the Borough out of the permittee's deposit. The permittee remains responsible for all

amounts charged by the Borough, including amounts not covered by the deposit. Any balance of the deposit shall be refunded to the permittee.

§ 5. Curb Construction Fee. The fee charged by the Borough for constructing any curbing through Borough forces shall be One Dollar Twenty-five Cents (\$1.25) per lineal foot for the first eighty (80) feet, and Twenty-five Cents (\$0.25) per lineal foot for each additional foot. Notwithstanding the foregoing, if the Borough engages any contractors to construct curbing, the charge imposed by the Borough shall be the cost incurred by the Borough for the installation of the curbing (including Borough oversight costs), as reasonably apportioned and determined by the Borough.

§ 6. Zoning Proceedings.

(a) **Base Fees.** The base fee for a proceeding before the Zoning Hearing Board (whether an appeal, request for a variance, interpretation, special exception, etc.) or a conditional use proceeding before the Borough Council shall be Two Hundred Dollars (\$200.00).

(b) **Additional Fees.** In addition to the base fees set forth in subsection (a), the Borough shall recover from the applicant all properly-chargable engineering and legal costs incurred by the Borough in connection with the proceeding.

(c) **Escrow.** The applicant shall deposit the sum of Four Hundred Dollars (\$400.00) with the Borough at the time the application is filed as security for the payment of additional fees under subsection (b), and shall replenish any sums drawn against the escrow upon demand.

§ 7. Land Development and Subdivision Review.

(a) **Base Fees.** The base fee for review of a land development or subdivision application shall be as set forth in subsection (d).

(b) Additional Fees. In addition to the base fees, the Borough shall recover from the applicant all properly-chargable engineering and legal costs incurred by the Borough in connection with the review of the application.

(c) Escrow. The applicant shall deposit with the Borough at the time the land development or subdivision application is filed the applicable amount set forth in subsection (d) as security for the payment of additional fees under subsection (b), and shall replenish any sums drawn against the escrow upon demand.

(d) Schedule:

	Base Fee			Escrow		
	Minimum +	Additional amount	But no more than	Minimum +	Amount per lot	But no more than
Minor Subdivision	\$50.00	\$5.00 per lot	\$100.00	\$200.00	\$10.00	\$500.00
Major Subdivision/ Sketch Plan	\$100.00			\$2000.00	\$25.00	\$3000.00
Major Subdivision/ Preliminary and/or Final Plan	\$50.00	\$5.00 per lot	\$100.00	Escrow is submitted at time of sketch plan. If no sketch plan is submitted, the escrow is as set forth above for the sketch plan.		
Re-subdivision	\$50.00	\$5.00 per acre or fraction	\$100.00	\$0		
Incomplete subdivision	\$200.00			\$0		
Site plan	\$250.00			\$500.00		
Incomplete site plan	\$200.00			\$0		

§ 8. Building Permits.

(a) Base Fees. The base fee for a building permit shall be Thirty Dollars (\$30.00) plus twenty cents (\$0.20) per square foot of building area (including the area of

sheds and decks). For special structures without square footage (such as radio towers, fences, etc.), the base fee shall be Thirty Dollars (\$30.00).

(b) Additional Fees. In addition to the base fees, the Borough shall recover from the applicant all properly-chargable engineering and legal costs incurred by the Borough in connection with the work covered by the permit.

(c) Escrow. If any engineering or legal costs are foreseeable (in the reasonable opinion of the Borough Secretary) or required by law or ordinance in connection with the work covered by any permit, the applicant shall deposit with the Borough at the time the permit application is filed the amount of Two Hundred Dollars (\$200.00) as security for the payment of additional fees under subsection (b), and shall replenish any sums drawn against the escrow upon demand.

(d) No Special Footer/Foundation Permits. All building permits and fees for building permits are required before any work commences, including any footers and foundations.

(e) Additional Inspection Fees. If additional inspections are required with respect to the work covered by any building permit because the permittee failed any regular inspection, the permittee shall pay the cost of the additional inspection at the prevailing rate paid by the Borough to the inspector(s) for the inspection.

§ 9. Plumbing Charges.

(a) License. The fee for a plumbing license shall be Thirty Dollars (\$30.00).

(b). Plumbing Permits. The fees for plumbing permits shall be as set forth in Section 3(c)(2) of Ordinance 275 (adopted April 25, 1990) (relating to fee schedule inserted into local version of P-114.2 of The BOCA National Plumbing Code, Eighth Edition, 1990).

§ 10. Garbage Fees.

(a) **Residential.** The owner of a residential dwelling unit in the Borough shall pay a fee for garbage hauling services of Forty-three Dollars (\$43.00) each calendar quarter for each residential dwelling unit owned, except for any residential dwelling unit not connected to the Borough water system for the entire quarter. The owner of a residential dwelling unit in the Borough who also conducts a business from the property shall pay a quarterly fee of Forty-three Dollars (\$43.00) per equivalent dwelling unit for garbage hauling services. Each such property shall be assigned a number of equivalent dwelling units based on an estimate of the amount of garbage hauled from that property divided by the amount of garbage hauled from a typical residential dwelling unit. This number shall be set, from time to time, by the Borough, subject to appeal to the Borough Council. In the absence of any specific action establishing equivalent dwelling units, the quarterly fee for such a residential dwelling unit shall be Forty-seven Dollars (\$47.00).

(b) **Nonresidential.** The owner of each nonresidential property in the Borough shall pay a quarterly fee of Forty-three Dollars (\$43.00) per equivalent dwelling unit for garbage hauling services. Each nonresidential property shall be assigned a number of equivalent dwelling units based on an estimate of the amount of garbage hauled from that property divided by the amount of garbage hauled from a typical residential dwelling unit. This number shall be set, from time to time, by the Borough, subject to appeal to the Borough Council. In the absence of any specific action establishing equivalent dwelling units, the quarterly fee for a nonresidential property served by one or more dumpsters shall be Eighty-six Dollars (\$86.00) per dumpster.

§ 11. Utility Penalty Charges. If any person shall fail to pay a water rental, sewer rental, or garbage fee on or before the thirtieth (30th) day after the due date for said fee, the amount of the fee shall be increased by fifteen percent (15%) per annum on the unpaid amount from the thirtieth (30th) day after the due date until the date of payment.

§ 12. Miscellaneous Charges.

(a) **Zoning Ordinance Book.** The fee for a copy of the Zoning Ordinance Book shall be Fifteen Dollars (\$15.00).

(b) **Subdivision and Land Development Ordinance Book.** The fee for a copy of the Subdivision and Land Development Ordinance Book shall be Fifteen Dollars (\$15.00).

(c) **Comprehensive Plan.** The fee for a copy of the Comprehensive Plan shall be Fifteen Dollars (\$15.00).

(d) **Borough Map.** The fee for a copy of the official Borough Map shall be Two Dollars and Fifty Cents (\$2.50). The fee for a small copy shall be One Dollar (\$1.00).

(e) **Returned Checks.** The fee for a returned check shall be Twenty-five Dollars (\$25.00).

(f) **Certified Letters.** The fee for a certified letter shall be Five Dollars (\$5.00).

(g) **Accident Reports.** The fee for a copy of an accident report shall be Five Dollars (\$5.00).

(h) **Dog Retention Fee.** The fee for retaining a dog shall be Fifteen Dollars (\$15.00).

(i) **Photocopies.** The fee for each copied side of a photocopied page shall be twenty-five cents (\$0.25).

§ 13. Repealer. Ordinance No. 265 (adopted December 14, 1988), Resolution No. 4-1990 (adopted June 27, 1990), and any other ordinances, resolutions, or parts of ordinances or resolutions in conflict with this Ordinance are repealed. Except as

expressly covered by this Ordinance, no other fees imposed by the Borough are repealed, superseded, or affected in any way by this Ordinance.

DULY ORDAINED and **ENACTED** by the Borough Council of the Borough of Alburdis, this 30th day of December, 1996, in lawful session duly assembled.

**BOROUGH COUNCIL
BOROUGH OF ALBURDIS**

Steven R. Hill, President

Attest:

Louise Stahley, Secretary

AND NOW, this 30th day of December, 1996, the above Ordinance is hereby APPROVED.

Ronald J. DeIaco, Mayor